

Members Present:	Councillors, T Leonard (TL) Chairman, W Neill (WN), & E Ashton (EA), R Ross (RR), N Brindley (NB), Debbie Braiden – Clerk & Lisa Winterbourn - Clerk
Attendees:	County Cllr Lynden Stowe (LS) & 3 MOP Note: Cllr Ashton arrived at 7.46pm and 2 MOP left at 7.46pm
Minute 811/1	<b>Apologies</b> – Apologies were received from Cllrs Wodzianski and Morse
Minute 811/2	The Chairman welcomed the new clerk and both parties signed the contract.
Minute 811/3	<b>Interest to Declare – none.</b>
Minute 811/4	<b>Public Recess</b> – 2 MOP attended to express concerns to Parish Council (PC) regarding disruptive building works on a neighbouring property. There were concerns about the potential future use of the property as holiday lets and division into two dwellings. TL suggested that MOPs should try to establish the facts by speaking to the neighbour, NB wondered if holiday lets may be a change of use, RR suggested the modifications could be to provide an annex for a family member. Council consensus was that the MOP should talk with their neighbour.
Minute 811/5	<b>Minutes</b> – It was <b>resolved</b> to approve the minutes from the parish council meeting held on 23 <sup>rd</sup> September 2023 with <b>approved</b> amendments as true records with the Chairman duly signing.
Action: Clerk to post minutes on website.	
Minute 811/6	<b>Report from County Councillor</b> – Cllr Lynden Stowe gave his report which included informing the PC that a road resurfacing schedule will be available soon and that grants are available to the village from his discretionary funds. NB asked if grants could be suitable for paying for works on the swings or the Highway, LS said a grant would be suitable for works to the swings. LS thanked PC for the speed survey locations. He expressed his doubts that the results of the survey would show evidence of a speeding problem. He felt that reducing speed limits was ineffective as evidenced in villages with 20mph zones where data from 10 years prior to the limit being introduced, compared with current data, gave an average of a 1 mile per hour reduction in motorist speed. PC discussed village speeding issues and possible solutions. RR expressed the need to gather data on the volume of traffic as much as speed. Once data has been gathered RR suggested that the whole village should be invited to a meeting where the issue could be discussed. RR pointed out to LS that repainting of 30 roundels on the road is required, this should take place after resurfacing works. LS told Council about the ongoing boundary review and his view that it would benefit Broadwell to be included within the Stow boundary. LS suggested that the PC should comment for the consultation and request to be aligned with Stow. PC have until early December to comment. NB asked about matched funding for proposed Highways works using contractors he had approached for quotes. LS agreed that it would be suitable for PC to source own quotes for works to take place in the spring. WN asked if pond works could be included in quotes, NB said a specialist contractor would be needed. <b>NOTE: LS left the meeting.</b>
	Actions: Clerk to email LS to request grant application form, Cllrs to consider boundary review consultation comments, NB to email details of proposed Highways works to LS.
811/7	<b>7.1</b> NB informed the members that 4 new quotes had been requested from contractors, only 2 responded. It was <b>approved</b> to award the contract to Contractor 1. NB would like to approach contractors again in the spring to quote

	<p>for Watery Lane and pond works. Will wait for guidance on matched funding. CiL money will be used as well as matched funding from County Council.</p> <p><b>7.2</b> Agenda items for the next meeting were <b>agreed</b>:  to discuss planting trees to narrow the road as a traffic calming measure,  to discuss installation of white gates, to review progress on resurfacing,  to discuss the Boundary Commission review,  to discuss improving the mobile signal in the village,  to invite Cllr Cunningham to update on enforcement progress on the Smithy,  to consider benefits of using Scribe for accounting.</p> <p><b>7.3</b> Clerk D Braiden reported that Gigaclear had been asked for a progress update, the Village Hall should be connected soon and work should be completed by the end of the year.</p>
Minute 811/8	<p><b>8.1</b> No <b>Planning applications</b> were received.</p> <p><b>8.2</b> There was no planning correspondence received.</p> <p><b>8.3</b> The comment on application <b>23/01678/FUL</b> was noted as no comment having been made by members via email using delegated authority (minute 221109/8/3 &amp; Broadwell PC SO 15/b).</p> <p><b>8.4</b> It was noted that the Redhill Farm appeal <b>APP/F1610/W22/3311172</b> against the refusal to grant permission for erection of a detached dwelling had been <b>dismissed</b>.</p>
Minute 811/9	<p><b>9.1</b> The Chairman signed the clerk’s timesheet for September and October. November salary payments to be added to December payments</p> <p><b>9.2</b> The clerk’s pension arrangements were discussed and NEST will be investigated by NB.</p> <p><b>9.3</b> It was <b>approved</b> to pay the new clerk’s salary by standing order on the 1<sup>st</sup> of the following month worked.</p>
<p>Action: Clerk to add November salary payment for outgoing clerk to December payments. NB to investigate NEST pensions. Clerk to set up salary payments.</p>	
Minute 811/10	<p><b>Stow NDP</b> – the NDP has now been submitted and is being discussed by the Town Council. It will soon be published for public comments (Regulation 16). TL suggests that Broadwell should ask to be included in any referendum. RR suggested that a public meeting will be required to look at the impact of Stow NDP on the village as well as to look at speeding issues.</p>
<p>Action: Clerk to email James Braine to arrange a public meeting.</p>	
Minute 811/11	<p><b>11.1</b> It was <b>approved</b> that RR and TL shall form a Speed Working Group to liaise with Donnington Traffic Group.</p> <p><b>11.2</b> RR gave an update on traffic calming including the speed data results from Donnington showing that 85% of cars were not speeding and some 15% (50 cars) had been speeding. RR reiterated possible traffic calming measures and the need for data from speed cables and a public meeting to discuss residents’ views.</p> <p><b>11.3</b> The speed data gathering locations were <b>approved</b> as sent to Cllr LS.</p>
<p><b>FINANCE</b></p>	
811/12	<p>Receipts of £15.12 interest, £2125 precept payment and £1000 fete donation - giving a total of £3140.12 income for September - were <b>approved</b>.</p>
Minute 811/13	<p><b>Expenditure</b> – Members received and <b>approved</b> expenditure during September of £316.48.</p>
Minute 811/14	<p>Members <b>approved</b> payments paid, and payments for recompense, as scheduled at Appendix A. Clerk has set up payments in advance of meeting to be authorised by signatories. EA has spoken to Lloyds Bank regarding setting up new clerk.</p>
<p>Action: Clerk to respond to email from Lloyds bank.</p>	

Minutes for Broadwell Parish Council Meeting –8/11/2023

Minute 811/15	<b>2<sup>nd</sup> Quarter Bank reconciliation</b> showing £16216.80 in the savings account and £11472.23 in the current account was <b>approved</b> .
Minute 811/16	Members <b>approved</b> GAPTC as internal auditor.
Minute 811/17	Clerk D Braiden explained the draft budget 24/25 so far to members. NB will investigate spending requirements for capital projects to earmark reserves before the budget is agreed.
Action: Clerk to email accounts documents to all members for consideration.	
<b>SUNDRY ITEMS</b>	
Minute 811/18	<b>Correspondence</b> - Members noted the <b>correspondence</b> list at Appendix B. Members would like to include verbal representations to PC as correspondence in future. RR reported a question from the Fete Group regarding progress on the railings and the wall next to the ford.
Minute 811/19	<b>Next Meeting</b> – The next meeting was arranged for 7pm on the 14 <sup>th</sup> December 2023. No schedule for future meetings has been fixed.
Minute 811/20	<b>Close of business</b> - With all business concluded the chairman closed the meeting at 9.52 pm.

Chairman Signature:

Date: